

**Education Scrutiny Performance Panel  
DRAFT Work Programme 2023/2024**

Date	Items to be discussed	Who invited
<b>Meeting 1</b> 15 Jun 23 4.00pm	<ol style="list-style-type: none"> <li>1. Additional Learning Needs Reform Annual Update (watching brief item) (Kate Phillips and Alison Lane)</li> <li>2. New Curriculum for Wales Annual Update (watching brief item) (David Thomas)</li> <li>3. Estyn Inspection – progress with recommendations (Sarah Hughes)</li> <li>4. Key issues affecting education 2023/24 (Helen Morgan Rees) then discuss draft Work Programme for 2023/24</li> </ol>	Cabinet Member and Director Relevant officers
<b>Meeting 2</b> 13 Jul 23 4.00pm	<ol style="list-style-type: none"> <li>1. Managing and Improving School Attendance including data</li> <li>2. Managing and Improving School Exclusions including data (Kate Phillips and Helen Howells)</li> </ol>	Cabinet Member and Director
<b>Meeting 3</b> 14 Sep 23 4.00pm	<ol style="list-style-type: none"> <li>1. Looked after Children, support and progress in school (Kate Phillips and Helen Howells)</li> <li>2. Following up on the 10 CDC recommendations (referred from Education Cabinet Development Committee) (Sarah Hughes)</li> <li>3. Feedback from Partneriaeth Scrutiny Councillor Group</li> </ol>	Cabinet Member and Director  Panel Convener
<b>Meeting 4</b> 19 Oct 23 4.00pm	<p><b>Schools Session and Site Visit 1 – Gorseinon Primary School</b> School Development Plan <i>(Pre-meeting with School Improvement Advisor 18 Oct)</i></p>	
<b>Meeting 5</b> 23 Nov 23 4.00pm	<ol style="list-style-type: none"> <li>1. Reducing disadvantage in Schools, including pupil development grant, roll out of free school meals, cost of the school day and school uniform (Kelly Small)</li> <li>2. School Improvement Service Annual Update (David Thomas)</li> <li>3. Cookery in Schools (Rhodri Jones)</li> </ol>	Cabinet Member and Director
<b>Meeting 6</b> 14 Dec 23 4.30pm	<ol style="list-style-type: none"> <li>1. Annual Education Performance against identified priorities (RAG) including Estyn Inspection recommendations progress update (Sarah Hughes) and Cabinet Member Q&amp;A</li> <li>2. Feedback from Partneriaeth Scrutiny Councillor Group</li> </ol>	Cabinet Member and Director  Panel Convener
<b>Meeting 7</b> 18 Jan 24 4.30pm	<p>Introducing the New Curriculum for Wales – a meeting with a Secondary School and its Cluster Primaries – Gowerton Comprehensive School cluster. <i>(Pre-meeting with School Improvement Advisor on 17 Jan at 4.30pm)</i></p>	Headteachers and Chairs of Governors
<b>Meeting 8</b> 12 Feb 24 3pm	Annual Council Budget as it relates to education matters	Cabinet Member and Director

<b>Meeting 9</b> 22 Feb 24 4.00pm	<b>Schools Session 2 – Clydach Primary School</b> School Development Plan. Confirmed (Pre-meeting with School Improvement Advisor 20 Feb at 4.30pm)	Headteacher and Chair of Governors
<b>Meeting 10</b> 14 Mar 24 4.00pm (Tba)	<b>Schools Session and Visit 3 – Bishopston Comprehensive School</b> School Development Plan (pre-meeting with School Improvement Advisor tba)	Headteacher and Chair of Governors
<b>Meeting 11</b> 18 Apr 24 4.00pm	1. Religion, Values and Ethics Education (Jennifer Harding-Richards) 2. Hearing the Voices of Children and Young People (Rhodri Jones) 3. Education Other Than At School services (EOTAS) Annual Update (Kate Phillips)	Cabinet Member and Director
<b>Meeting 12</b> 9 May 24 4.00pm	1. Quality in Education (QEd) / Sustainable Communities for Learning Update (Louise Herbert-Evans) 2. Swansea Skills Partnership Annual Update (David Bawden) 3. End of year review in Education Scrutiny	Cabinet Member and Director

To be added when we have more information from Welsh Government: Performance in Swansea Schools – Swansea Education Directorate/Cabinet Member and Partneriaeth (Annual) - Partneriaeth Legal Agreement says 'Each Council's scrutiny committee for children's and education services will meet at least once a year to consider performance and progress in their schools such meetings to be attended by Council and PARTNERIAETH staff equipped to answer questions'.

The Panel will also receive relevant individual school Estyn reports as they are published, along with any other reports or information relevant to Education Scrutiny.

## Background

Cllr Robert Smith, Cabinet Member for Education and Learning  
Helen Morgan Rees, Director of Education

The Officers listed in above timetable and their roles:

Sarah Hughes (Head of Education Strategy)  
Rhodri Jones (Head of Achievement and Partnership Service)  
Kate Phillips (Head of Vulnerable Learners)  
Alison Lane (Head of Additional Learning Needs Team)  
Kelly Small (Head of Planning and Resources Team)  
David Thomas (Principal School Improvement Officer)  
Karin Jenkins (Head of Swansea Music)  
Amanda Taylor (Head of PRU and BSU)  
Jennifer Harding-Richards (Religion, Values and Ethics Adviser)  
Louise Herbert-Evans (Team Manager Capital)  
Lisa Collins (Child Protection and Safeguarding Officer – Vulnerable Learners)  
Helen Howells (Team Manager Pupil Support – Vulnerable Learners)